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MARIE Skłodowska-CURIE ACTIONS

**Innovative Training Networks (ITN)**

**Call:** **H2020-MSCA-ITN-2015**

PART B

“PROPOSAL ACRONYM”

**This proposal is to be evaluated as:**

**[ETN] [EID] [EJD]**

**[delete as appropriate]**

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In drafting PART B of the proposal, applicants must follow the structure outlined below**.**

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**6. Ethical ISSUES**

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**Please note that:**

* Applicants must ensure that sections 1-3 do not exceed the limit of 30 pages. The expert evaluators will be strictly instructed to disregard any content above this limit.
* No reference to the outcome of previous evaluations of this or any similar proposal should be included in the text. The expert evaluators will be strictly instructed to disregard any such references.

**LIST OF PARTICIPANTS**

Please provide a list of the consortium's participants (both beneficiaries and partner organisations) indicating the legal entity, the department carrying out the work and the scientist-in-charge of the project.

For non-academic beneficiaries, please provide additional data as indicated in the table below.

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Consortium**  **Member** | **Legal Entity Short Name** | **Academic (tick)** | **Non-academic (tick)** | **Awards Doctoral Degrees (tick)** | **Country** | **Dept./**  **Division /**  **Laboratory** | **Scientist-in-Charge** | **Role of Partner Organisation[[1]](#footnote-1)** |
| Beneficiaries |  |  |  |  |  |  |  |  |
| - NAME |  |  |  |  |  |  |  |  |
| Partner Organisations |  |  |  |  |  |  |  |  |
| - NAME |  |  |  |  |  |  |  |  |

**Data for non-academic beneficiaries:**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Name** | **Location of research premises**  **(city / country)** | **Type of R&D activities** | **No. of full-time employees** | **No. of employees in R&D** | **Web site** | **Annual turnover[[2]](#footnote-2)**  **(in Euro)** | **Enterprise status (Yes/No)** | **SME status[[3]](#footnote-3) (Yes/No)** |
|  |  |  |  |  |  |  |  |  |

**Note that:**

* + - Any inter-relationship between different participating institutions or individuals (e.g. family ties, shared premises or facilities, joint ownership, financial interest, overlapping staff or directors, etc.) **must** be declared and justified **in this part of the proposal**;
    - The information in the table for non-academic beneficiaries **must be based on current data, not projections**;
    - The data provided relating to the capacity of the participating institutions will be subject to verification during the grant preparation phase.

**START page count – MAX 30 pages**

**1. Excellence**

**1.1 *Quality, innovative aspects and credibility of the research programme* (including inter/multidisciplinary and intersectoral aspects)**

Required sub-headings:

* Introduction, objectives and overview of the research programme. For ETN projects, it should be explained how the individual projects of the recruited researchers will be integrated into – and contribute to – the overall research programme. EJD and EID projects should describe the research projects in the context of a doctoral training programme
* Research methodology and approach
* Originality and innovative aspects of the research programme (in light of the current state of the art and existing programmes / networks / doctoral research trainings)

The project should be divided in **Work Packages** and described in the table below. The Work Packages should reflect the research objectives. Only brief headings and overviews of the Work Packages should be presented in Table 1.1. More details in terms of actual implementation should be provided in the tables under section 3.1.

**Table 1.1: Work Package[[4]](#footnote-4) (WP) List**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **WP No.** | **WP Title** | **Lead Beneficiary No.** | **Start Month** | **End month** | **Activity Type[[5]](#footnote-5)** | **Lead Participant Short Name** | **ESR involvement[[6]](#footnote-6)** |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

**1.2 *Quality and innovative aspects of the training programme***

Required sub-headings:

* Overview and content structure of the training (ETN) or doctoral programme (EID/EJD), including network-wide training events and complementarity with those programmes offered locally at the participating institutions (please include table 1.2a and table 1.2b)
* Role of non-academic sector in the training programme

**Table 1.2 a Recruitment Deliverables per Beneficiary**

|  |  |  |  |
| --- | --- | --- | --- |
| **Researcher No.** | **Recruiting Participant**  **(short name)** | **Planned Start Month**  **0-45** | **Duration (months)**  **3-36** |
| **1.** |  |  |  |
| **2.** |  |  |  |
| **3.** |  |  |  |
| **…** |  |  |  |
| **Total** |  |  |  |

**Table 1.2 b Main Network-Wide Training Events, Conferences and**

**Contribution of Beneficiaries**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Main Training Events & Conferences** | **ECTS**  **(*if any*)** | **Lead Institution** | **Project Month (*estimated*)** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |

**1.3 *Quality of the supervision***

Required sub-headings:

* Qualifications and supervision experience of supervisors
* Quality of the joint supervision arrangements (mandatory for EID and EJD).

To avoid duplication, the role and profile of the supervisors should only be listed in the "Participating Organisations" tables (see section 4 below).

The following section of the European Charter for Researchers refers specifically to supervision:

**Supervision**

Employers and/or funders should ensure that a person is clearly identified to whom Early-Stage Researchers can refer for the performance of their professional duties, and should inform the researchers accordingly.

Such arrangements should clearly define that the proposed supervisors are sufficiently expert in supervising research, have the time, knowledge, experience, expertise and commitment to be able to offer the research trainee appropriate support and provide for the necessary progress and review procedures, as well as the necessary feedback mechanisms.

**1.4 *Quality of the proposed interaction between the participating organisations***

Required sub-headings:

* Contribution of all participants to the research and training programme
* Synergies between participants
* Exposure of recruited researchers to different (research) environments, and the complementarity thereof

**2. Impact**

**2.1 *Enhancing research- and innovation-related human resources, skills, and working conditions to realise the potential of individuals and to provide new career perspectives***

In this section, please explain the impact of the research and training on the fellows' careers.

**2.2 *Contribution to structuring doctoral/early-stage research training at the European level and to strengthening European innovation capacity, including the potential for:***

**a)** Contributionof the non-academic sector to the doctoral / research training (as appropriate to the implementation mode and research domain)

**b)** Contribution to developing sustainable joint doctoral degree structures (for EJD mode only)

**2.3 *Effectiveness of the proposed measures for communication and dissemination of results***

Required sub-headings:

* Communication and public engagement strategy of the project
* Dissemination of the research results
* Exploitation of results and intellectual property

Concrete plans for the above must be included in the corresponding implementation tables.

The following sections of the European Charter for Researchers refer specifically to public engagement and dissemination:

**Public Engagement**

Researchers should ensure that their research activities are made known to society at large in such a way that they can be understood by non-specialists, thereby improving the public's understanding of science. Direct engagement with the public will help researchers to better understand public interest in priorities for science and technology and also the public's concerns.

**Dissemination, Exploitation of Results**

All researchers should ensure, in compliance with their contractual arrangements, that the results of their research are disseminated and exploited, e.g. communicated, transferred into other research settings or, if appropriate, commercialised. Senior researchers, in particular, are expected to take a lead in ensuring that research is fruitful and that results are either exploited commercially or made accessible to the public (or both) whenever the opportunity arises.

**3. Implementation**

***3.1 Overall coherence and effectiveness of the work plan***

Required **sub-headings**:

* Work Packages description (please include table 3.1a);
* List of major deliverables *(*please include table 3.1b*),* including the awarding of doctoral degrees, where applicable[[7]](#footnote-7);
* List of major milestones (please include table 3.1c)
* Fellow's individual projects*, (*please include table 3.1d*);*
* Gantt Chart, including secondment plan (please use template [below](#Gantt_Chart)*)*[[8]](#footnote-8)*.*

**Due date:** The schedule should indicate the **number of months** elapsed from the start of the project (Month 1).

**Table 3.1 a Description of Work Packages**

|  |  |  |
| --- | --- | --- |
| **WP Number** |  | **Start Month – End Month** |
| **WP Title** | *(e.g. including Research, Training, Management, Communication and Dissemination…)* | |
| **Lead Beneficiary** |  | |
| **Objectives** | | |
| **Description of Work and Role of Partners**  *(possibly broken down into tasks), lead partner and role of participants* | | |
| **Description of Deliverables**  *(brief description and month of delivery)* | | |

**Table 3.1 b Deliverables List**

A **deliverable** is a distinct output of the project, meaningful in terms of the project’s overall objectives and constituted by a report, a document, a technical diagram, a software, training, conference, etc.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| ***Scientific Deliverables*** | | | | | | |
| **Deliverable Number[[9]](#footnote-9)** | **Deliverable Title[[10]](#footnote-10)** | **WP No.** | **Lead Beneficiary Short Name** | **Type[[11]](#footnote-11)** | **Dissemination Level[[12]](#footnote-12)** | **Due Date** |
|  |  |  |  |  |  |  |
| ***Management, Training, Recruitment[[13]](#footnote-13) and Dissemination Deliverables*** | | | | | | |
| **Deliverable Number** | **Deliverable Title** | **WP No.** | **Lead Beneficiary Short Name** | **Type** | **Dissemination Level** | **Due Date** |
|  |  |  |  |  |  |  |

**Table 3.1 c Milestones List**

**Milestones** are control points in the project that help to chart progress. Milestones may correspond to the completion of a key deliverable, allowing the next phase of the work to begin. They may also be needed at intermediary points so that, if problems have arisen, corrective measures can be taken. A milestone may be a critical decision point in the project where, for example, the consortium must decide which of several technologies to adopt for further development.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Number** | **Title** | **Related Work Package(s)** | **Lead Beneficiary** | **Due Date [[14]](#footnote-14)** | **Means of Verification[[15]](#footnote-15)** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**Table 3.1 d Individual Research Projects**

If applicable and relevant, linkages between the individual research projects and the work packages should be summarised here (one table /fellow).

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Fellow *(e.g. ESR1)*** | **Host institution** | **PhD enrolment (Y/N)** | **Start date *(e.g. Month 6)*** | **Duration *(e.g. 36 months)*** | **Deliverables *(refer to numbers in table 3.1b)*** |
| **Project Title and Work Package(s) to which it is related:** | | | | | |
| **Objectives:** | | | | | |
| **Expected Results:** | | | | | |
| **Planned secondment(s):** *Host, timing, length and purpose* | | | | | |

***3.2 Appropriateness of the management structure and procedures,*** including quality management and risk management (with a mandatory joint governing structure for EID and EJD projects)

Required sub-headings:

* Network organisation and management structure, including financial management strategy, strategy for dealing with scientific misconduct
* Joint governing structure (mandatory for EID and EJD projects)
* For EJD, joint admission, selection, supervision, monitoring and assessment procedures
* Supervisory board
* Recruitment strategy
* Progress monitoring and evaluation of individual projects
* Risk management at consortium level (including table 3.2a)
* Intellectual Property Rights (IPR)
* Gender aspects (both at the level of recruitment and that of decision-making within the project)

**Table 3.2a Implementation Risks**

|  |  |  |  |
| --- | --- | --- | --- |
| **Risk No.** | **Description of Risk** | **WP Number** | **Proposed mitigation measures** |
| R1 | e.g. Delay in recruitment | WP 1 |  |

The following sections of the European Code of Conduct for the Recruitment of Researchers refer specifically to recruitment and selection:

**Recruitment**

Employers and/or funders should establish recruitment procedures which are open, efficient, transparent, supportive and internationally comparable, as well as tailored to the type of positions advertised.

Advertisements should give a broad description of knowledge and competencies required, and should not be so specialised as to discourage suitable applicants. Employers should include a description of the working conditions and entitlements, including career development prospects. Moreover, the time allowed between the advertisement of the vacancy or the call for applications and the deadline for reply should be realistic.

**Selection**

Selection committees should bring together diverse expertise and competences and should have an adequate gender balance and, where appropriate and feasible, include members from different sectors (academic and non-academic, including enterprise) and disciplines, including from other countries and with relevant experience to assess the candidate. Whenever possible, a wide range of selection practices should be used, such as external expert assessment and face-to-face interviews. Members of selection panels should be adequately trained.

**3.3*****Appropriateness of the infrastructure of the participating organisations***

Explain the appropriateness of the infrastructure of each participant, as outlined in Section 5 (Participating Organisations), in light of the tasks allocated to them in the project.

**3.4 *Competences, experience and complementarity of the participating organisations and their commitment to the programme***

Required sub-headings:

* Consortium composition and exploitation of partners' complementarities: explain the compatibility and coherence between the tasks attributed to each beneficiary in the project, including in light of their experience;
* Commitment of beneficiaries and partner organisations to the programme (for partner organisations, please see also sections 4 and 6).

**i) Funding of non-associated Third countries (if applicable)**: Only entities from EU Member States, from Horizon 2020 Associated Countries or from countries listed in Annex A of the Work Programme are automatically eligible for EU funding. If one or more of the beneficiaries requesting EU funding is based in a country that is not automatically eligible for such funding, the application shall explain in terms of the objectives of the project why such funding would be essential. Only in exceptional cases will these organisations receive EU funding.[[16]](#footnote-16)

The same applies for **international organisations** other than IEIO.

**ii) Partner organisations:** The role of partner organisations and their active contribution to the research and training activities should be described. A letter of commitment shall also be provided in Section 6 (included within the PDF file of part B, but outside the page limit).

**STOP page count – MAX 30 pages**

**4. Gantt Chart**

***Reflecting ESR recruitments, secondments, training events, management and dissemination / public engagement activities***

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Months** | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** | **13** | **14** | **15** | **16** | **17** | **18** | **19** | **20** | **21** | **22** | **23** | **24** | **25** | **26** | **27** | **28** | **29** | **30** | **31** | **32** | **34** | **35** | **36** | **37** | **38** | **39** | **40** | **41** | **42** | **43** | **44** | **45** | **46** | **47** | **48** |
| **Researcher Recruitment** | **ESR 1** |  |  |  |  |  |  |  |  |  |  |  |  | S | S | S | S | S | S |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **ESR 2** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **ESR 3** |  |  |  |  |  |  |  |  | S | S | S |  |  |  |  |  |  |  |  |  |  |  | S |  |  |  |  |  |  |  |  | S | S | S |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **ESR 4** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **ESR 5** |  |  |  |  |  |  |  |  |  |  |  |  |  | S | S | S | S |  |  |  |  |  |  |  |  |  |  |  |  | S | S | S |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **ESR 6** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | S | S | S | S | S |  |  |  |  |  |  |  | S |  |  |  |  |  |  |  |  |  |  |  |
| **Etc.** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Training** | **Workshop** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Conference** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Visiting Scientist** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **V** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **V** |  |  |  |  |  |  |  |  |  |  |
| **Other** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Mana-gement** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Meetings** |  |  |  | **K** |  |  |  |  |  |  |  |  | **1** |  |  |  |  |  |  | **2** |  |  |  |  |  |  |  |  | **3** |  |  |  |  |  |  |  |  |  | **4** |  |  |  |  |  |  |  | **E** |
| **Dissem. /**  **Public engage-ment** | **Dissem.** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Public Engagement** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

**S = Secondment*[[17]](#footnote-17)***

**K = Kick-off meeting**

**E = End of project**

**5. Participating Organisations**

All organisations (whether beneficiaries or partner organisations) must complete the appropriate table below. Complete one table of maximum one page per beneficiary and half a page per partner organisation (minimum font size: 9).

For **beneficiaries**:

|  |  |
| --- | --- |
| **Beneficiary Legal Name** | |
| **General Description** |  |
| **Role and Commitment of key persons (including supervisors)** | *Including names, title and the foreseen extent of involvement - in percentage of full-time employment - of the key scientific staff who will be involved in the research, training and supervision* |
| **Key Research Facilities, Infrastructure and Equipment** | *Demonstrate that each team has sufficient facilities and infrastructure to host and/or offer a suitable environment for supervising the research and training of the recruited Early-Stage Researchers* |
| **Independent Research premises** | *Please explain the status of the beneficiary's research facilities – i.e. are they owned by the beneficiary or rented by it? Are its research premises wholly independent from other beneficiaries and/or partner organisations in the consortium?* |
| **Previous Involvement in Research and Training Programmes** | *Detail any relevant EU, national or international research and training projects in which the partner has previously participated* |
| **Current Involvement in Research and Training Programmes** | *Detail any relevant EU, national or international research and training projects in which the partner is currently participating* |
| **Relevant Publications and/or Research / Innovation Product** | *Max. 5* |

For **partner organisations:**

|  |  |
| --- | --- |
| **Partner Organisation Legal Name** | |
| **General description** |  |
| **Key Persons and Expertise** |  |
| **Key Research Facilities, Infrastructure and Equipment** |  |
| **Previous and Current Involvement in Research and Training Programmes** |  |
| **Relevant Publications and/or Research / Innovation Product** | *Max. 3* |

**6. Ethics Issues**

All research activities in Horizon 2020 must respect fundamental ethics principles, including those reflected in the Charter of Fundamental Rights of the European Union.[[18]](#footnote-18) These principles include the need to ensure the freedom of research and the need to protect the physical and moral integrity of individuals and the welfare of animals.

Research ethics is of crucial importance for all scientific domains. Informed consent and confidentiality are as important for a sociological study as they are for clinical research.

All proposals considered for funding will be submitted to an Ethics Review. The Ethics Review is the core of the H2020 Ethics Appraisal scheme, which concerns all proposals and projects, and also includes the Ethics Checks and Ethics Audit that can be initiated during the project implementation.

In this context, please be aware that it is the applicants’ responsibility to identify any potential ethical issues, to handle the ethical aspects of their proposal, and to detail how they plan to address them.

If any ethics issues have been entered in the ethical issues checklist in Part A of the proposal, then an ethics self-assessment must be included in this section. For more details, please refer to the “H2020 How to complete your Ethics Self-Assessment” guide.

The self-assessment in this section must:

**1) Describe how the proposal meets the national legal and ethics requirements of the country or countries where the tasks raising ethical issues are to be carried out.**

Should the proposal be selected for funding, applicants will be required to provide the following documents, if they are already in their possession:

* The ethics committee opinion required under national law
* The document that is mandatory under national law notifying activities raising ethics issues or authorising such activities

*If these documents are not in English, applicants must also submit an English summary of them (containing, if available, the conclusions of the committee or authority concerned).*

*If it is planned to request these documents specifically for the proposed project, the request must contain an explicit reference to its title.*

**2) Explain in detail in the ethics issues table how the consortium intends to address the issues, in particular as regards:**

* Research **objectives** (e.g. study of vulnerable populations, dual use, etc.)
* Research **methodology** (e.g. clinical trials, involvement of children and related consent procedures, protection of any data collected, etc.)
* The potential **impact** of the research (e.g. dual use issues, environmental damage, stigmatisation of particular social groups, political or financial retaliation, benefit-sharing, malevolent use, etc.).

**7. Letters of Commitment**

Please use this section to insert scanned copies of the required **Letters of Commitment from partner organisations**.

**For EJD, Letters of Institutional Commitment** should also be included from those academic beneficiaries that will award the doctoral degrees. These letters should be signed by a legal representative of the organisation in question.

**END PAGE**

MARIE Skłodowska-CURIE ACTIONS

**Innovative Training Networks (ITN)**

**Call:** **H2020-MSCA-ITN-2015**

PART B

“PROPOSAL ACRONYM”

**This proposal is to be evaluated as:**

**[ETN] [EID] [EJD]**

**[delete as appropriate]**

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1. For example, delivering specialised training courses, hosting secondments, etc. [↑](#footnote-ref-1)
2. Defined as the total value of sales of goods and services during the last accounting period. [↑](#footnote-ref-2)
3. As defined in [Commission Recommendation 2003/361/EC](http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=OJ:L:2003:124:0036:0041:en:PDF) [↑](#footnote-ref-3)
4. A work package is defined as a major subdivision of the proposed project. [↑](#footnote-ref-4)
5. For example, research, management, dissemination, etc. [↑](#footnote-ref-5)
6. Indicate which ESR(s) will participate in the Work Package in question [↑](#footnote-ref-6)
7. This could also be after the end of the project [↑](#footnote-ref-7)
8. Note that although the Gantt Chart will be assessed under section 3, the chart itself does not count towards the page limit and should be included under section 4. [↑](#footnote-ref-8)
9. Deliverable numbers in order of delivery dates. Please use the numbering convention <WP number>.<number of deliverable within that WP>. For example, deliverable 4.2 would be the second deliverable from Work Package 4. [↑](#footnote-ref-9)
10. Including overall recruitment, Researcher Declarations on Conformity, Career development Plan, scientific/training deliverable x, etc.) [↑](#footnote-ref-10)
11. Please indicate the nature of the deliverable using one of the following codes:

    **R** = Report; **ADM** = Administrative (website completion, recruitment completion, etc.); **PDE** = dissemination and/or exploitation of project results; **OTHER** = Other including coordination [↑](#footnote-ref-11)
12. Please indicate the dissemination level using one of the following codes:

    **PU = Public:** fully open, e.g. web; **CO = Confidential:** restricted to consortium, other designated entities (as appropriate) and Commission services;

    **CI = Classified:** classified information as intended in Commission Decision 2001/844/EC. [↑](#footnote-ref-12)
13. E.g. advertising vacancies. The individual recruitments should only be listed in Table 1.2a [↑](#footnote-ref-13)
14. Measured in months from the project start date (month 1). [↑](#footnote-ref-14)
15. Show how the consortium will confirm that the milestone has been attained. Refer to indicators if appropriate. For example: a laboratory prototype completed and running flawlessly; software released and validated by a user group; field survey complete and data quality validated. [↑](#footnote-ref-15)
16. Article 10 of the Rules for participation and dissemination in "Horizon 2020" (Regulation (EU) No. 1290/2013 of the European Parliament and of the Council of 11 December 2013). [↑](#footnote-ref-16)
17. **30% secondment rule**: Each recruited researcher can be seconded to other beneficiaries and /or to partner organisations for a duration of up to 30% of his/her recruitment period (above the “minimum” requirements of the EJD and EID modes). [↑](#footnote-ref-17)
18. Charter of Fundamental Rights of the European Union, 2000/C 364/01. See also:

    <http://www.europarl.europa.eu/charter/default_en.htm> [↑](#footnote-ref-18)